

LIRA Upgrade Summary: Huron Suite (10.1.1 → 10.5.8)

Revised Features and Processes in the Proposal Workspace

The following section describes notable process and visual changes in the LIRA proposal workspace. For a complete step-by-step process for entering data into the Proposal, Award, or Agreements workspaces, please refer to the LIRA Reference Guides.

PROPOSAL WORKSPACE

1. **Proposal home page** now displays:
 - Internal submission deadline AND the Application deadline
 - Number of PI “Certifications Complete” as “0 of 1” (before completion), and “1 of 1” (after completion).

Draft	<h2>New Proposal</h2>																
Next Steps <div style="margin-bottom: 5px; background-color: #334d5d; color: white; padding: 5px; text-align: center; border-radius: 3px;">Edit Funding Proposal</div> <div style="margin-bottom: 5px; background-color: #334d5d; color: white; padding: 5px; text-align: center; border-radius: 3px;">Printer Version</div> <hr/> <div style="margin-bottom: 5px; background-color: #f0f0f0; padding: 5px; border-radius: 3px;"> COI Disclosure Status </div> <hr/> <div style="margin-bottom: 5px; background-color: #f0f0f0; padding: 5px; border-radius: 3px;"> Submit For Department Review </div> <hr/> <div style="margin-bottom: 5px; background-color: #f0f0f0; padding: 5px; border-radius: 3px;"> Certify </div>	Proposal Information <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">PD/PI:</td> <td style="padding: 2px;">Kelly Eisenbaumer Gerhart</td> </tr> <tr> <td style="padding: 2px;">Department:</td> <td style="padding: 2px;">Office of Research & Sponsored Programs</td> </tr> <tr> <td style="padding: 2px;">Specialist:</td> <td style="padding: 2px;">ORSP Proposals</td> </tr> <tr> <td style="padding: 2px;">Sponsors:</td> <td style="padding: 2px;">DHHS-NIH-Nat. Ins. of Child Health & Human Development</td> </tr> <tr> <td style="padding: 2px;">Internal Submission Deadline:</td> <td style="padding: 2px;">4/27/2026</td> </tr> <tr> <td style="padding: 2px;">Application Deadline:</td> <td style="padding: 2px; border: 2px solid green;">5/4/2026</td> </tr> <tr> <td style="padding: 2px;">Certifications Complete:</td> <td style="padding: 2px; border: 2px solid orange;">0 of 1</td> </tr> <tr> <td style="padding: 2px;">SF424 Link:</td> <td style="padding: 2px;"></td> </tr> </table>	PD/PI:	Kelly Eisenbaumer Gerhart	Department:	Office of Research & Sponsored Programs	Specialist:	ORSP Proposals	Sponsors:	DHHS-NIH-Nat. Ins. of Child Health & Human Development	Internal Submission Deadline:	4/27/2026	Application Deadline:	5/4/2026	Certifications Complete:	0 of 1	SF424 Link:	
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2. **Proposal > Edit Funding Proposal > Budget Periods and Key Dates** smartform
 - Q6 requests “effort metric”
 - i. Two options are available: Months or Percentage
 - ii. The system will default to “**Months**” and should remain as months.
 - iii. The Effort Metric will map to the Budget workspace (as discussed in #3 below).

6. * Effort metric:

Months

Percentage

3. Proposal > Budget Workspace > Personnel Costs smartform:

- By selecting the “Edit” button, users will now enter effort using the “effort-months” measurement for each person listed in the Personnel Costs table.
- Click “Save.”
- Then select the “Show Effort” button to display “effort-months” and “effort-percentage” per person, per budget period.
- The shift to effort-months will:
 - i. Effort-months will transfer directly from the LIRA proposal to the SF-424 form in the LIRA system-to-system proposal submission method.
 - ii. Effort-months will map to the Lehigh internal Current & Pending
 - iii. The use of person-months will allow for the removal of the effort-percentage from the Lehigh Internal Budget Template

Personnel Costs

Budget Summary

Period:	Period 1	Period 2	Period 3	Budget Totals
Start:	12/31/2026	12/31/2027	12/31/2028	
End:	12/30/2027	12/30/2028	12/30/2029	
Duration:	12.00	12.00	12.00	
Personnel Total:	\$0.00	\$0.00	\$0.00	\$0.00
Direct Total:	\$0.00	\$0.00	\$0.00	\$0.00
Indirect Total:	\$0.00	\$0.00	\$0.00	\$0.00
Grand Total:	\$0.00	\$0.00	\$0.00	\$0.00

Personnel Costs

	Period 1	Period 2	Period 3
 	Period 1 Start: 12/31/2026 End: 12/30/2027 Duration: 12.00	Period 2 Start: 12/31/2027 End: 12/30/2028 Duration: 12.00	Period 3 Start: 12/31/2028 End: 12/30/2029 Duration: 12.00
Person: Kelly Elsenbaumer Gerhart Role: PD/PI	Salary: \$0.00 Benefits: \$0.00 Total: \$0.00	Salary: \$0.00 Benefits: \$0.00 Total: \$0.00	Salary: \$0.00 Benefits: \$0.00 Total: \$0.00
Person: Susan Disidore Role: Co-PD/PI	Salary: \$0.00 Benefits: \$0.00 Total: \$0.00	Salary: \$0.00 Benefits: \$0.00 Total: \$0.00	Salary: \$0.00 Benefits: \$0.00 Total: \$0.00
Person: Sarah Riccaboni Role: Senior Personnel	Salary: \$0.00 Benefits: \$0.00 Total: \$0.00	Salary: \$0.00 Benefits: \$0.00 Total: \$0.00	Salary: \$0.00 Benefits: \$0.00 Total: \$0.00
Salary Cost Total:	\$0.00	\$0.00	\$0.00
Benefits Cost Total:	\$0.00	\$0.00	\$0.00
Personnel Cost Total:	\$0.00	\$0.00	\$0.00

Personnel Costs		Period 1	Period 2	Period 3
		12/31/2026	12/31/2027	12/31/2028
		12/30/2027	12/30/2028	12/30/2029
		12.00	12.00	12.00
<input type="button" value="Save"/>	Period: Start: End: Duration:	Period 1 12/31/2026 12/30/2027 12.00	Period 2 12/31/2027 12/30/2028 12.00	Period 3 12/31/2028 12/30/2029 12.00
	Person: Kelly Eisenbaumer Gerhart Role: PD/PI	Effort Mos.: 1	1	1
		Sal Req Mos.: 0	0	0
		FB Rate: 33.2 %	33.2 %	33.2 %
		Annualized: \$0.00	\$0.00	\$0.00
		Monthly Rate: \$0.00	\$0.00	\$0.00
Person: Susan Disidore Role: Co-PD/PI	Effort Mos.: 0.5	0.5	0.5	
		Sal Req Mos.: 0	0	0
		FB Rate: 33.2 %	33.2 %	33.2 %
		Annualized Sal.: \$0.00	\$0.00	\$0.00
		Monthly Rate: \$0.00	\$0.00	\$0.00
	Person: Sarah Riccaboni Role: Senior Personnel	Effort Mos.: 0.05	0.05	0.05
		Sal Req Mos.: 0	0	0
		FB Rate: 33.2 %	33.2 %	33.2 %
		Annualized: \$0.00	\$0.00	\$0.00
		Monthly Rate: \$0.00	\$0.00	\$0.00

4. Proposal > left column tabs > Post-Proposal Submission function

- The **Post-Submission Update** function was previously named **Just in Time (JIT)**.
 (NOTE: JIT is an NIH term. Post-Submission Update encompasses all sponsor required post-proposal changes.)
- Once the Post-Proposal Update has been marked as “submitted,” LIRA updates the proposal state (orange box) back to Pending Sponsor Review.
 (NOTE: Previously with the JIT function, the LIRA proposal status would revert to Award Expected.)

Pending Sponsor Review

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